



## IDP- PROJECT

UP PT. DEEN DAYAL UPADHYAYA PASHU CHIKITSA VIGYAN  
VISHWAVIDYALAYA EVAM GO- ANUSANDHAN SANSTHAN, (DUVASU)  
MATHURA



Email: [-spoduvasu@gmail.com](mailto:-spoduvasu@gmail.com)

Phone (m) :- 9457210849

### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER NATIONAL SHOPPING PROCEDURES

Letter No: 189/DUVASU-IDP/2021-22

Dated:-04-08-2021

Reference No: IN-DUVASU-MATHURA-188152-GO-RFQ

To

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- \_\_\_\_\_

• University Notice Board

Dear Sir,

**Subject:** INVITATION FOR QUOTATIONS FOR SUPPLY OF "Laptops"

1. You are invited to submit your most competitive quotation for the following goods:-

Brief description of the goods	Specification*	Quantity	Delivery period	Place of delivery	Installation required if any
Laptops	<ul style="list-style-type: none"> <li>• Processor- Intel Core i5-1135G7 (up to 4.2 GHz with Intel Turbo Boost Technology, 8 MB L3 cache, 4 cores)</li> <li>• Processor Family- 11th Generation Intel® Core™ i5 processor</li> <li>• Memory – 8 GB DDR4-3200 SDRAM (2 x 4 GB) Operating System</li> <li>• Hard drive description- Flash Solid State Drive (512 GB NVMe™ M.2 SSD )</li> <li>• Form type- Touch screen and convertible laptop</li> <li>• Display- 35.56 cm (14") diagonal, FHD (1920 x 1080), multi touch-enabled, IPS, Wide Viewing Angle, edge-to-edge glass, micro-edge or true life touch narrow border, 220 nits or higher, LED-Backlit Display with Inking/active pen</li> <li>• Graphics- Intel higher UHD Graphics with shared graphics memory or iris Graphics or higher</li> <li>• Webcam- Wide Vision 1280X720 HD camera and integrated dual array digital microphones</li> </ul>	10	One month from notification of award of contract	DUVASU , Mathura	YES



	<ul style="list-style-type: none"> <li>• Keyboard- Full-size, backlit, keyboard</li> <li>• Connectivity- Wi-fi, Bluetooth,</li> <li>• I/O Port- USB 3.0 or higher: 2 or more; HDMI1: 1 ; Audio-1, Microphone-1</li> <li>• Operating system- Windows 10 original</li> <li>• Software- Microsoft Office Home and Student 2019</li> <li>• Antivirus- Security 1 years subscription</li> <li>• Battery- Fast charging Lithium Polymer batteries with 3 cells or more</li> <li>• Warranty- 3 Year complete warranty</li> </ul>				
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*\* Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.*

2. Government of India has received a credit from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agriculture Higher Educational Project (NAHEP) and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations
  - a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
  - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
  - c) GST in connection with the sale shall be shown separately.
  - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - e) The Prices shall be quoted in Indian Rupees only.
  - f) All Quotation should be submitted with three years of AMC (One Year Warranty+2 years of AMC).
  - g) The supplying firm should have a minimum turnover of three times of the values of good (as per the quotation) in the last three financial years which should be verified by a CA.
  - h) Should possess GST/PAN/ITR of last three financial years.
  - i) Experience of supplying the goods to Minimum two government organization (documentary support with order copies)
  - j) Users list (duly Self attested and stamped)



- k) Certificate for non blacklisting on Rs.100/- Notarized Stamp paper
- l) The successful quotee should have to submit performance security equivalent to 10% of the order at the time of signing of contract.
- m) bidder must quote rate on prescribed Performa and it should be duly dated, signed and stamped by the bidder in absence of which the quotation may not be accepted and the decision of quotation evaluation committee shall be final in this regard.

3. Each bidder shall submit only one quotation.

4. **Validity of Quotation**

Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

5. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed ;and
- b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together.

GST in connection with sale of goods shall not be taken into account in evaluation.

6. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Not with standing the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. Part payment or part supply orders will not be accepted. The payment will be made immediately after delivery of Goods/Setup/installation/training/assignment/physical & Functional verification as per signed up/award of contract.

8. The necessary catalogue, leaflets, operational manual or any other printed material related to goods/material should be provided during completion of contract.

9. Normal commercial warranty/guarantee shall be applicable to the supplied goods.

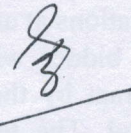
10. The rates/prices should be FOR, DUVASU, Mathura (UP) India. All leakages-breakage and losses in transit including shortages, if any will be borne by the firm/supplier.

11. The firm should provide proof of GST registration no. / Tin no. / PAN no. and all legislative documents/Experience related documents required.





12. **Onsite installation and technical demonstration/training** should be provided by the supplier in consultation with expert team member of IDP, DUVASU, Mathura (UP).
13. In case, any holiday is declared by the Government on the day of opening, the bids will be opened on the next working day at the same time. The Principal Investigator, NAHEP – IDP, DUVASU, Mathura reserves the right to accept or reject any or all the bids.
14. The bids of firm (s) which have either been black-listed by DUVASU, Mathura or any other Govt. organization will not be accepted in this regards ,the firm has to give an under taking on the enclosed format.
15. You are requested to provide your offer by registered/Speed post or deposit in the office of store purchase officer DUVASU Mathura latest by **on or before 18-08-2021 up to 11:00 Am in the name of PI, NAHEP** The bids will be opened on Same Day at **03:00 PM** in the office of undersigned. All suppliers/firms are requested to be present in the chamber of undersigned.
16. The firms interested in quotation should send separate quotation in sealed envelope. Each quotation should be placed in a separate envelope. No combined application will be entertained. The name of the item “Laptops” should be written on envelope in bold letters.
17. Write the title“ Quotation for supply of “**Laptops**” on top line of Envelope.
18. We look forward to receiving your quotation sand thank you for your interest in this project.



**Principal Investigator**

National Agriculture Higher education Project  
IDP-PROJECT, DUVASU, MATHURA  
Pin code: 281001, (U.P), INDIA





**FORMAT OF QUOTATION \***

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
1	Laptops	as per quotation document	10				
<b>TOTAL</b>							
<b>Sales Tax</b>							

**Gross Total Cost :Rs.....**

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ....(amount in figures ) (Rs. .... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of .....months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**

\* *Applicable while the bids are being invited for more than one item and would be evaluated for all the items together.*

