



## IDP- PROJECT

UP PT. DEEN DAYAL UPADHYAYA PASHU CHIKITSA VIGYAN  
VISHWAVIDYALAYA EVAM GO- ANUSANDHAN SANSTHAN, (DUVASU)  
MATHURA



### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER NATIONAL SHOPPING PROCEDURES

Letter No: 94/IDP-SPO/2020

Date: 18/02/2021

Reference No: IN-DUVASU - MATHURA-190013-GO-RFQ

To

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Dear Sirs,

**Subject:** INVITATION FOR QUOTATIONS FOR SUPPLY OF FURNITURE FIXTURES

1. You are invited to submit your most competitive quotation for the following goods:-

Brief description of the goods	Specification*	Quantity	Delivery period	Place of delivery	Installation required if any
Visitors chairs	<p>Providing and supplying visitor chair with ergonomic design for user comfort &amp; shall have aesthetically appealing. The seat and back shall be made of 15mm and 12mm thick hot pressed commercial plywood padded with high resilience polyurethane foam 40mm thick having density 40kg/m<sup>3</sup> in seat and 19mm thick having density 40kg/m<sup>3</sup> in back. The same shall be upholstered with leatherite tapestry 0.8mm thick and 535 GSM. The chair shall be supplied with PU armrest mounted on CRCA pipe frame. The frame structure shall be cantilever support type made up of MS CRCA chrome plated round pipe of Dia. 25.4mm with 2mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 475±10 mm(D) X 480±10 mm(W) and back size shall be 460±10 mm(W) X 400±10 mm(H) from seat. Overall height shall be = 815±10mm, overall depth = 670±10 mm.</p> <p><b>BIFMA certification</b> <b>OEM product : ISO 9001:2015 certified</b> <b>OEM product : ISO 14001:2015 certified</b> <b>OEM product : OHSAS 18001:2007 certified</b></p>	8	One month from notification of award of contract	DUVASU Mathura	Yes, with installation and technical demonstrations

<p><b>Conference Table with 21 chairs including chairman chair</b></p>	<p><b>Conference Table:-</b>Supplying &amp; Placing conference table in completely knock down conditions with an overall size 6000mm X 1500mm X 750mm that is to be assembled at site. The worktop shall be made up of back to back 36mm thick Ply board with approved sun mica and finish as per approved shade. The table top profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. Single sided flapper box shall be enclosed at table top that houses video, audio, LAN and data and power connection discretely. Wire carrier shall be provided below the table top for power connection made up of 0.8mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513. The table top shall be supported on MS powder coated rectangle pipe having cross-section area 40mm X 20mm with 1.6mm thick. The table shall be clad with 18mm thick modesty panel which provide structural support for the table. It should be 18mm thick pre-laminated particle board with appropriate PVC edge banding connected with both end. The table understructure shall have SS 202 grade pipe frame leg having cross-section area 80mm X 20mm. Bottom tile shall be situated in between the leg with fabric. There shall be buffers provided at the base to avoid scratches on the floor. The table connections have to be made in such a way that no gap should be seen in between. The board used should meet International Standard of quality, Indian Standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380.</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>	<p>3</p>	<p>One month form notification of award of contract</p>	<p>DUVAS U Mathura</p>	<p>Yes, with installation and technical demonstrations</p>
<p><b>Executive table</b></p>	<p><b>Chairman Chair:-</b>We are providing ergonomically, comfortable and aesthetically design medium back chairs. The seat and back made of hot pressed molded ply and Urethane foam upholstered (Foam density 40kg/m<sup>3</sup>) in seat and 32 kg/m<sup>3</sup> in back with Leatherette tapestry. The revolving seat mechanism should be torsion bar with single point locking and arm rests are made of metallic poly propylene with foam cushion and leatherite tapestry. The pedestals shall be made of HR steel with metallic powder coated fitted with twin wheels 5 nos. castors which will made of nylon. The seat size shall be 520mm (W) x 480 mm (D) and the back size shall be 635mm (H) from Seat &amp; overall height - 1050 mm.</p>	<p>22</p>	<p>One month form notification of award of contract</p>	<p>DUVAS U Mathura</p>	<p>Yes, with installation and technical demonstrations</p>

	<b>BIFMA certification</b> <b>OEM product : ISO 9001:2015 certified</b> <b>OEM product : ISO 14001:2015 certified</b> <b>OEM product : OHSAS 18001:2007 certified</b>				
<b>Stools</b>	<p><b>Executive Revolving Chair:-</b> We are providing ergonomically, comfortable and aesthetically design low back chair.Seat and back are made of hot pressed moulded 12+6 mm thick wooden twin ply upholster with PU foam denisty 40+/-2 kg/m3 in seat &amp; PU foam denisty 32+/-2 kg/m3 in back and leatherite tapestry. Chair revolving in 360 degree and mechanism will be Swivel tilt type with one point locking and arm rest are made of chrome plated CRCA metal and cushioned with leatherite tapestry. Pedelstal is made of of chrome plated CRCA metal pipe dia, 38mm and fitted with 5 nos. twin wheels castors which are made of injection moulded black Nylon 6. The seat size shall have - 20"(D), 19.5" (Br.) and back height 20.5"from seat, Overall height of chair-37".</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>	20	One month form notificatio n of award of contract	DUVAS U Mathura	Yes, with installati on and technica l demonstrat ions
<b>Executive chairs</b>	<p>Supplying &amp; Placing Modular table in completely knock down conditions with an overall size 1600mm X 700mm X 750mm that is to be assembled at site. The top shall be made up of 45mm thick pre-laminated particle board of grade II of IS 12823 with approved laminate at top and balancing laminate at bottom finish as per approved shade. Extruded aluminium profile shall be providing below the top all around the worktop having cross-section area 9mm X 25mm. The profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The top shall be supported on pillars mounted over fixed pedestal on both side which shall be made up of Pre-laminated particle board. A pullout keyboard tray shall be provided of 18mm thick Pre-laminated particle board having size 529mm X 300mm. The tray shall be operated on keyboard channel. The table shall be clad with 18mm thick modesty panel which provide structural support for the table. It should be 18mm thick pre-laminated particle board connected with both end. The table shall have fixed storage unit for storage purpose at one side with an overall size 300mm X 600mm X 625mm. It should be made up of Pre-laminated particle board of grade II of IS 12823 with top 25mm thick and other parts</p>	72	One month form notificatio n of award of contract	DUVAS U Mathura	Yes, with installati on and technica l demonstrat ions

	<p>18mm thick like shutter, back, side panel etc. It shall have one shutter operated by concealed crank hinge and SS handle. On other side fixed pedestal shall be provided with an overall size 400mm X 600mm X 625mm. It should be made up of Pre-laminated particle board of grade II of IS 12823. Side, back, fascia shall be 18mm thick, top 25mm and drawer base 9mm thick. The pedestal shall have 3 nos. of drawer have same size operated with SS handle and easily close &amp; open with the assistance of roller channel to enable smooth operation. The drawer shall have central locking mechanism in which all the drawer shall be synchronized locked with one single key. The board used should meet International Standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380.</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>				
<b>Office tables</b>	<p>Supplying and placing Revolving Stool. The seat shall be made of 15mm thick hot pressed commercial plywood upholstered with high resilience polyurethane foam 30mm thick having density 32kg/m<sup>3</sup> with beagleleatherite tapestry 0.8mm thick and 535 GSM. The seat and back shall be fixed with plywood &amp; metal pipe. The chair shall have 3600 revolving mechanism. Footrest shall be provided of MS chrome plated round pipe of Dia 16mm. The Pedestal shall be made up of injection moulded black nylon having pitch circle Dia 650 mm fitted with 5 nos. 50mm gliders which shall be made of injection moulded black nylon 30% glass filled. The seat shall be 440±10 mm (D) X 455±10 mm (W) and back size shall be 535±10 mm (W) X 260±10 mm (Ht) from seat. Overall height shall be = 875±10 mm.</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>	34	One month form notification of award of contract	DUVAS U Mathura	Yes, with installation and technical demonstrations
<b>Office steel Almirah</b>	<p>Providing and placing of high back chair, the seat and back shall be made up of 1.2 cm. thick hotpressed plywood, upholstered with fabric and moulded polyurethane foam, together with moulded seat and back covers. The polyurethane foam is moulded with density = 45 +/- 2 kg/m<sup>3</sup> and hardness = 16 +/- 2 kg. on Hampden machine at 25% compression. The seat &amp; back cover is injection moulded in black co-polymer polypropylene. The onepiece armrests are made of black</p>	34	One month form notification of award of contract	DUVAS U Mathura	Yes, with installation and technical

	<p>integral skin polyurethane with 50-70 shore hardness and reinforced with M.S. insert. The mechanism is swivel tilt with one point control locking. The pedestal is injection moulded in black 30% glass-filled nylon and fitted with 5 nos. twin wheel castors. The twin wheel castors are injection moulded in black nylon. Chair shall be upholstered in fabric of approved shade. Seat size-19" (W) 18" (D) Back size-19" (W) 26" (H) seat to back height.</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>				demonstrations
<b>Office steel chairs</b>	<p>Supplying and placing executive table in knock down condition with an overall size 1200mm X 600mm X 750mm that is to be assembled at site. The worktop shall be made up of 18mm thick Pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The table top profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree celsius. The top shall be supported on MS/CRCA rectangle pipe frame having cross-section area 40mm X 20mm with 1.6mm thick. The table understructure shall be supplied with MS round pipe having dia. 25.4mm with 1.6mm thick. 1 nos. footstep shall be provided between both side leg with the same size i.e dia. 25.4mm with 1.6mm thick. Fixed pedestal unit shall be supplied with 3 nos. of drawer at one side. All the drawer shall be synchronized locked with central locking mechanism by one single key. The drawer shall be operated with recessed handle. All the size shall have the tolerance of upper and lower deviation of <math>\pm 10\text{mm}</math> for board &amp; <math>\pm 0.2\text{mm}</math> for metal</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>	135	One month form notification of award of contract	DUVAS U Mathura	Yes, with installation and technical demonstrations
<b>Office file cabinet</b>	<p>Providing, supplying and placing steel almirah in perfectly upright and straight position. The overall size of the almirah shall be 900mm (W) X 486mm (D) X 1950mm (H) including legs. It should be supplied with 4 nos. of adjustable shelves i.e. 5 loading compartments. Door and all other components shall be made of 1.0mm thick high yield strength CRCA MS Sheet. Stiffeners shall be provided in shelf &amp; door. The steel hinged door shall be provided with locking mechanism which is assembled with bolt arrangement. The shelves shall have folded</p>	45 20(2drawer) + 25(4drawer)	One month form notification of award of contract	DUVAS U Mathura	Yes, with installation and technical demonstrations

	<p>constructions which have intrinsic rigidity and high load carrying capacity. Uniformly distributed load capacity per each shelf shall be 40kg maximum. The complete steel structure shall be constructed by welding and provide finishing with epoxy polyester powder coated to be thickness 50-60μ.</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>				
<b>Student Chair</b>	<p>We are providing and placing low back chair. The seat &amp; back are made of Hot pressed 12mm thick wooden ply upholstered with Foam density 40+/-2 kg/m<sup>3</sup> in seat and 32kg/m<sup>3</sup> in back &amp; fabric tapestry. The armrest are made of silver powder coated CRCA pipe size 25.4mm x 1.6mm thick fitted with polypropylene arms and Cantilever base is made of silver powder coated CRCA pipe size 25.4mm x 2mm thick. There are use of PPCP shoes in the bottom of frame for avoid stretches from floor.</p> <p><b>BIFMA certification</b>  <b>OEM product : ISO 9001:2015 certified</b>  <b>OEM product : ISO 14001:2015 certified</b>  <b>OEM product : OHSAS 18001:2007 certified</b></p>	51	One month form notification of award of contract	DUVA SU Mathura	Yes, with installation and technical demonstrations

*\* Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only*

2. Government of India has received a credit from the International Bank for Reconstruction and Development (IBRD) in various currencies equivalent to towards the cost of the National Agriculture Higher Educational Project (NAHEP) Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

### 3. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.

- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

**5. Validity of Quotation**

Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

**6. Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated separately for each item.

GST in connection with sale of goods shall not be taken into account in evaluation.

**7. Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Part payment or part supply orders will not be accepted. The payment will be made immediately after delivery of Goods/Setup/installation/training/assignment as per signed up/award of contract.

9. The necessary catalogue, leaflets, operational manual or any other printed material related to goods/material should be provided during completion of contract.

10. The product should carry 1 year comprehensive warranty against manufacturing defects and an undertaking on the company letter head should be submitted by the bidder with quotation.

11. The rates/prices should be F.O.R., DUVASU, Mathura (UP) India. All leakages-breakage and losses in transit including shortages, if any will be borne by the firm/supplier. Offer should clearly mention the locations for which rates are quoted.
12. The firm should provide proof of GST registration no. / Tin no. / PAN no. and all legislative documents required as per world bank/ICAR New Delhi procedure.
13. The bidder should have an ISO-9001:2015 or latest version, ISO-14001:2015 or latest version, OHSAS- 18001:2007 or latest version and the copies of the same should be enclosed.
14. The bidder should furnish an affidavit on Non-Judicial Stamp Paper of Rs. 100/- that Bidder has never been black listed or debarred for any of the product by any Government/ Semi Government/ PSU/ Banks/ Universities/ Educational Institute/ Autonomous body etc. in any of the last 10 financial years due to any reason. The bidder who is blacklisted / debarred once is not eligible to participate with any kind of justification/judgment taken later on
15. The Bidder should quote for all items asked in the invitation. Part item will be rejected out rightly. An undertaking on the company letter head confirming the same should be enclosed with quotation.
16. Proof of Registration Certificate of Firm, Original Equipment Manufacturer (OEM) Authorization letter. If the bidder is an authorized dealer/ distributor (after the release date of quotation) should be attached in original.
17. Copies of Permanent Account Number, ITR (Income Tax Return) for last 3 financial years must be attached by the Bidder.
18. **Onsite installation and technical demonstration/training** should be provided by the supplier in consultation with expert team member of IDP, DUVASU, Mathura (Uttar Pradesh).
19. In case, any holiday is declared by the Government on the day of opening, the bids will be opened on the next working day at the same time. The Principal Investigator, NAHEP –IDP, DUVASU, Mathura reserves the right to accept or reject any or all the bids.
20. The bids of firm (s) which have either been black-listed by DUVASU, Mathura or any other Govt. organization will not be accepted. In this regards, the firm has to give an undertaking on the enclosed format.



- 21. Security Deposit:** Security Deposit (SD) @ 10% of the basic amount (excluding GST), as per contract/work order shall have to be submitted along with the bill in the form of DD/ FDR/ Bank Guarantee from any Nationalized Bank, Otherwise, the same amount will be deducted from the billed amount. On satisfactory completion of the liability period (that is warranty period of 12 months), SD will be released to the Contractor/Firm on demand after expiry of the liability period.
- 22.** You are requested to provide your offer latest by **03:00PM** on or before **27/02/2021** in the name of **P. I. IDP-PROJECT, DUVASU, Mathura**. The bids will be opened on same day in the office of undersigned. All suppliers/firms are requested to be present in the chamber of undersigned.
- 23.** Write the title “Quotation for supply of **Furniture Fixtures**” on top line of Envelope.
- 24.** We look forward to receiving your quotations and thank you for your interest in this project.

Principal Investigator  
National Agriculture Higher education Project  
IDP-PROJECT, DUVASU, MATHURA  
Pin code: 281001, (U.P), INDIA

**FORMAT OF QUOTATION \***

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
1	Visitors chairs	As per quotation	8	Nos.			
2	Conference Table with 21 chairs including chairman chair		3	Nos.			
3	Executive table		22	Nos.			
4	Stools		20	Nos.			
5	Executive chairs		72	Nos.			
6	Office tables		34	Nos.			
7	Office steel Almirah		34	Nos.			
8	Office steel chairs		135	Nos.			
9	Office file cabinet		45	Nos.			
10	Student Chair		51	Nos.			
Total Amount (Excluding GST)							
GST @18%							
Grand Total (Inclusive all)							

**Gross Total Cost: Rs.....**

- We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures)  
Rs..... (Amount in words) within the period specified in the Invitation for Quotations.
- We also confirm that the normal commercial warrantee/guarantee of..... Months shall apply to the offered goods.
- We hereby certify that we have neither black-listed by DUVASU, Mathura nor any other Govt. Organization.
- We hereby certify that we have no “Conflict of Interest” with NAHEP-IDP, DUVASU, Mathura office or staff.
- We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in corrupt, fraudulent, collusive, or obstructive practices (as defined in the prevailing World Bank’s sanction procedures) in competing for or in performing the Contract.

**Signature of Supplier**

*Applicable while the bids are being invited for more than one item and evaluation would be made for each item separately.*