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**Store Purchase Officer**

**U.P. Pt Deen Dayal Upadhyay Pashu Chikitsa Vigyan Vishwavidyalaya Evam Go-Anusandhan Sansthan,**

**Mathura (U.P) -281001**

Tender No. 11 /SPO/2018-19 Date: 18-06-2018

**SHORT TERM E-TENDER**

 University invites online bid from interested firms for **Chaff Cutter Machine.** Only those tenderers will be eligible to participate in tender who are registered for e-tendering and having digital signatures. Details regarding e-tender and tender form would be available on e-tender portal **http://etender.up.nic.in**.

 **(Store Purchase Officer)**

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**U.P. Pt Deen Dayal Upadhyay Pashu Chikitsa Vigyan Vishwavidyalaya Evam Go-Anusandhan Sansthan,**

**Mathura (U.P) -281001**

Tender No. 08 /SPO/2018-19 Date: 26 May 2018

**SHORT TERM E-TENDER**

 University invites online bid from interested firms for **Chaff Cutter Machine.** Only those tenderers will be eligible to participate in tender who are registered for e-tendering and having digital signatures. Details regarding e-tender and tender form would be available on e-tender portal **http://etender.up.nic.in** within stipulated period. Cost of tender form: **Rs. 1000/- (Non-refundable)** in the shape of **demand draft** **only** is to be made in favour of **“Finance Officer, Veterinary University, Mathura”.** The firm will have to deposit Earnest money in the shape of **FDR/ DD** with the tender document is to be made in favour of **“Finance Officer, Veterinary University, Mathura”** as per following items as given below:-

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name of item** | **Ernest money (Rs.)** |
| 1 | Chaff Cutter Machine | 10000.00 |

The scheduled dates and time for the tender are:-

|  |  |
| --- | --- |
| Availability of online tender forms  | Date 23-06-2018 from 6:00 PM |
| Submission of online tender forms start  | Date 23-06-2018 from 6:55 PM |
| Last date for online submission of tender form  | Date 10-06-2018 up to 5:00 PM |
| Submission of documents (Hard Copy) | Dated 11-06-2018 up to 02:00 PM |
| Opening of Online tender forms (Technical) | Date 11-06-2018 from 3:00 PM |

If any query, please contact: **09457210868 (Timing: 10:00 AM to 5:00 PM)**

**INSTRUCTION FOR ONLINE BID SUBMISSION**

1. The tender form/bidder documents may be downloaded from the university web site: **www.upvetuniv.edu.in**. Online submission of Bids through U.P. Govt. e-tender portal (**http://etender.up.nic.in**) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.

2. Tenderers/bidders are requested to visit the website **http://etender.up.nic.in** regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this websites only.

3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Competent authority reserves the right to accept or reject any or all the tenders.

4. The interested Firms are required to deposit (in original) an Earnest Money in the shape of **FDR/DD** with the tender document and (Cost of tender form: **Rs. 1000/- Non-refundable**) in the shape of **demand draft** **only** is to be made in favour of **“Finance Officer, Veterinary University, Mathura”.**

The Firms are also required to upload copies of the following documents:-

1. Scanned copy of Tender form cost Rs. 1000/- (Rupees One thousand only) with the individual Tender.
2. Scanned copy of Earnest Money Deposit Rs 10000/- (Rupees Ten thousand only).
3. Scanned copy of PAN Card in the name of firm/proprietor.
4. Scanned copy of GST No. in the name of firm/proprietor.

**Store Purchase Officer**

**SCHEDULE OF REQUIREMENTS**

1. Name of the Purchaser **Store Purchase Officer**

 Veterinary University (DUVASU)

 Mathura – 281001 (U.P)

2. Purchaser’s mailing address **Store Purchase Officer**

 Veterinary University (DUVASU)

 Mathura – 281001 (U.P)

**Scanned copies of Documents/Papers, EMD to be submitted online with Technical Bids: (In the absence of these, tender cannot be considered). A copy of the same documents must be sent to this office.**

**TECHNICAL BID:**

|  |  |
| --- | --- |
| **Sl.No.** | **Document Required** |
| 1. | DD of tender form cost Rs. 1000/- (Rupees One thousand only) with the tender Documents.  |
| 2. | FDR/ DD of Earnest Money Deposit Rs. 10000/- (Rupees Ten thousand only) with the tender Documents. |
| 3. | Scanned copy of PAN Card in the mane of firm/proprietor |
| 4. | Scanned Copy of GST No. of the firm/proprietor |

**Store Purchase Officer**

**Certificate**

1. I/We hereby certify that price list is submitted with the tender in circulation throughout country. Nothing is hidden in this price list.

2. This discount as given with this tender document in highest. I/we are not given higher discount to any other U.P. State/Central Govt. Department.

**(Signature of Tenderer)**

With name & mobile No.

**Specifications for Chaff Cutter Machine**

1. Dimension

Total Length about – 2700 to 3000 mm

Total width about – 1500 to 1700 mm

Total height about – 2800 mm

1. Feeding section

Height of table – 950 mm

Length of table – 2000 mm

1. Claw cluth provided to control three position

Forward for feeding

Neutral for pausing

Reverse for vomiting

1. Capacity of cutting

Green Fodder – 5 to 7 tons per hour

Silage – 5 to 7 tons per hour

Hay – 1 ton per hour

1. Length of cut – 30 to 40 mm
2. Power required – 10 to 20 H.P. electric motor & also working with PTO pully of Tractor support with belt & patta.
3. Moveable with four wheels.

**Signatures of Tenderers**

**TENDER** **FOR THE SUPPLY OF …………………………………………………………**

**(Name of item)**

***PLEASE CAREFULLY GO THROUH THE DOCUMENT AND ENSURE COMPLIANCE. NON-COMPLIANCE OF ANY ONE OF THE CONDITION MAY MAKE YOUR OFFER INVALID***

Please furnish the following information in this part so as to enable the panel to decide about qualification & the Technical tender. Necessary documents/certificates from the appropriate authority must be attached in support of statement below.

For qualification criteria the renderers are required to have supplied a specified quality or for specified amount of supplies made during the last financial years and the tenderers have to furnish from their clients a certificate in support of satisfactory performance.

1. Bid No. …………………………………….. Dated for bid opening on ………………
2. Name & address of Tenderer:
3. Status of tenderer (whether manufacturer/authorized Indian stockiest/Subsidiary of foreign manufacturer as per tender notice) (certificate must be attached):
4. What is your permanent Income Tax A/C No.(PAN):

Status:

* 1. Are you currently registered with central/State GST Department? If so, indicate the date up to which your registration certificate is valid and whether there is any monetary limit on your registration……………………………………………………………………………
1. Please indicate:-

Name & full address of your Banker(s)

Account No ………………………………………………….

Name of Bank ………………………………………………

Name of Address of Bank ……………………………

IFSC Code ………………………………………………………

1. State whether business dealing with you has been currently banned by any Ministry/Deptt. Or Central Govt. or U.P. State Govt. ……………………………………………………

**APPLICATION FORM FOR ENTERING IN TO TENDER FOR CHAFF CUTTER MACHINE U.P PANDIT DEEN DAYAL UPADHYAY PASHU CHIKITSHA VIGYAN VISHWAVIDHALAYA EVAM GO ANUSANDHAN SANSTHAN, (DUVASU), MATHURA -281001 (UP)**

1. Name & full address of the applicant:

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1. Items/materials for which tender desired/
2. Name of Machine ………………………

1. (a) Certified copies of Central/State GST registration ………………….

No., with date of validity …………………

 (b) GST Registration No. …………………

1. Income Tax PAN No. ……………………
2. Any other information ……………………

**UNDERTAKING**

I/We hereby undertake that the information provided in the offer of tender are true and correct to the best of our knowledge and belief. In case any information is found incorrect and /or false at a later stage, purchaser can terminate the rate contract and also take legal action, if any, against our firm as per rules of the University.

Dated Signature

Name of Company/Firm with complete address

**Financial Bid: ( Load on BOQ File Separately)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of Machine** | **Unit price in INR (Rs)** | **TAX** **(If any)** | **Total Cost****(Rs)** |
| 1. | Chaff Cutter Machine |  |  |  |

**Note: -** If tax (GST) is not mentioned in tax column separately then it will assumed that tax is included in the price/cost of the item and no separate tax will be given to the firm.

**Signatures of Tenderers**

**TERMS & CONDITIONS**

1. The company (outside India) should have experience of installing successfully in at least twenty labs across the country with at least five such systems in CMU graded lab in India, for which necessary documents must be attached. The satisfactory working report from the user also is attached. Should have their lab setup in India to impart training for the instrument handling. The manufacturing firm should have their services center in India to provide after sales services and all relevant details should be provided in tender.
2. That the freight, insurance charges, if any, will be borne by the tenderer. Similarly shortage, pilferage in transit will be sole responsibility of the tenderer and the same will be intimated to the tenderer on receipt of goods by the purchaser for resupply. The defective supply will have to be replaced by the tenderer within 7 days without additional freight/transport charges.
3. That the work done will be made on F.O.R basis to this university and its sub stations noted in the ‘Notice Inviting Tenders’, by road or rail transport.
4. **GST and other Govt, Levies as applicable will be paid extra. If tax (GST) is not mentioned in tax column separately then it will assumed that tax is included in the unit price/work cost of the item and no separate tax will be given to the firm.**
5. That the complete work at the risk and cost of the tenderer from railway/road transport.
6. That the work done of the document /study material will have to be completed within specify period mentioned in the purchase/work order.
7. That the payment of the bill will be made preferably within 30 days on receipt of the goods in satisfactory condition and on receipt of the bill.
8. No revision in rate (on higher side) will be accepted during contract period. If the tenderer reduces its price or sells or even offers to sell the rate contracted goods/work following conditions of sell similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly.
9. That the order will be placed as per requirement, irrespective of value of the order.
10. The bills and other related documents may be prepared in the name of **Store Purchase Officer, Veterinary University, DUVASU, Mathura** as the case may be.
11. **Payment will be made through RTGS after physical and functional verification in case of work or after physical verification by committee constituted by the University. You are requested to submit the bank details along with bill.**
12. While submitting the tender document, the renderer should sign on each page of the tender document. Complete tender documents should be page numbered.
13. The tenderer should enclose a signed copy of the terms & conditions stipulated for award of the contract, conveying his acceptance of the same.
14. The Vice-Chancellor, DUVASU, Mathura reserves the right to cancel the tender without assigning any reason, thereof.
15. Any dispute arising between tenderer and the purchaser will be referred to Arbitrator appointed by the Vice-Chancellor, Veterinary University, DUVASU, Mathura for which sole arbitration and decision thereon will be binding upon both the parties i.e. manufacturer/supplier/tenderer and purchaser.
16. The tenderers may be called for technical discussions by the Technical Committee duly constituted or nominated by the competent authority of the University.
17. All the self attested of the documents in the tender must have the legible name & designation in the firm/company, failing which, tender will be rejected.
18. All the documents must have proper self attestation as per the requirement of tender.
19. Part supply of any order/work will not be accepted and payment will be released only on receipts of complete satisfactory supply/services of ordered goods/stores/work.

**I have read the above terms & conditions and the instructions attached herewith and understood them carefully and agree to abide by the same.**

**Signature of tenderer with seal**

**INSTRUCTIONS TO BIDDERS/TENDERS**

1. The tender will be made with manufacturer/principal firm valid for the period of **12 months from date of award of tender**. The period may be extended, if required further, change of authorized dealer will be allowed subject to the approval of the competent authority. Any request for adding any product will not be considered during the rate contract.
2. Proposals and tenders received after due date and time shall not be considered.
3. University is exempted from excise and customs duties on research consumables, in terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 and central excise duty exemption in terms of Govt. Notification No. 10/97-Central Excise exemption benefits, the prices are required to be quoted by manufacturers essentially on ex-works basis, without including any excise/customs duty component.
4. Original documents duly signed & certified by authorized signatory along with soft copy in CD/Pen Drive will be sent to Purchase & Store Section, Veterinary University, Mathura before **opening technical bid date and time**. Prices once submitted with the tender will not be changed during the contract.
5. In Case of discrepancy between unit price & total price, the unit price shall prevail.
6. The firm must clearly mentioned that billing and supply will be done by them directly or by their authorized dealer. The firm may authorize only one dealer for supply and billing and disclose in the bid itself.
7. In case of supply of goods made through valid authorized dealer, their name & mail address, Phone Nos. may be declared/ indicated in the tender.
8. The bidders may submit cost of tender of Rs **1000.00** **(Rupees One thousand only/-)** only in Shape of demand draft (Non-refundable) in favour of **“Finance officer, Veterinary University, Mathura”.**
9. The bidders may submit Earnest Money Deposit (EMD) of each item as mentioned above only in Shape of FDR/DD in favour of **“Finance officer, Veterinary University, Mathura”.**
10. Authorization certificate in respect of foreign firms duly self attested and showing validity for the period of rate contract may be submitted.
11. The firm should submit the list of U.P. State Govt. Depts/Organization/ICAR institute/University with whom they have rate contract for satisfactorily services regarding KOHA software in library.
12. Acceptance of terms & conditions of tender documents should be submitted.
13. Proposal for the rate contract should be submitted in the prescribed format and all columns may be filled up.
14. The tender of the firms which have either been black-listed by any U.P. State Govt. Deptt/University or University will not be accepted. The firms found black listed by any U.P. State Govt. Deptt/University between the contract periods, the contract will be terminated immediately.
15. The foreign tenderers shall indicate the Agency commission separately in the Performa Invoice Form of GeM having details of discloser of Agency commission should invariably be attached with the Performa Invoice.
16. The firm and/or purchaser are entitled to withdraw/cancel the Rate Contract by giving an appropriate notice on each office giving 7 days time.
17. The renderer has to go through all terms & conditions of this tender document follow all terms & conditions without any fail.
18. The Vice-Chancellor, Veterinary University, DUVASU, Mathura reserves the right to accept or reject any or all tenders without assigning any reason any time thereof.

**Signature of Tenderer**