

Proceedings of the First Internal Quality Assurance cell (IQAC) meeting

6th August 2022, 11.30 AM

The First Internal Quality Assurance cell (IQAC) meeting was held on 6th August 2022, 11.30 AM in the Vice Chancellor's Committee room. Following members were present in the meeting.

1. Dr A.K. Srivastava, Vice Chancellor, Chairman, IQAC
2. Dr Shiv Prasad Kimothi, Member, ASRB, New Delhi, Member, IQAC
3. Dr Anoop Kalra, Director, Corporate Affairs, Ayurved, Ghaziabad, Member, IQAC
4. Dr Sharad Kumar Yadav, Professor, Veterinary Microbiology, Member, IQAC
5. Dr Sarvajeet Yadav, Professor, Veterinary Physiology, Member, IQAC
6. Dr Ajay Praksh, Professor, Veterinary Anatomy, Member, IQAC
7. Dr Daya shanker, Professor, Veterinary Parasitology, Member, IQAC
8. Dr Atul Saxena, Professor, Obstetrics and Gynaecology, Member, IQAC
9. Dr Rashmi Singh, Professor, Veterinary Microbiology, Member, IQAC
10. Dr Arun Kumar Madan, Controller of Examination, Special Invitee
11. Dr Sanjeev Kumar Singh, Professor, Veterinary Extension, Member, IQAC
12. Dr Muneendra Kumar, Assistant Professor, Animal Nutrition
13. Dr Meena Goswami, Assistant Professor, LPT
14. Shri H.M. Rawat, A.A.O., Finance Office
15. Dr Brijesh Yadav, Associate Professor, Veterinary Physiology, Co-ordinator IQAC

The meeting began with welcoming of the two external IQAC members by the Chairman, Prof (Dr) AK Srivastava with flower buds. Chairman, IQAC was welcomed with flower buds by the IQAC, Coordinator, Dr Brijesh Yadav. In his opening remarks the Chairman, IQAC briefed the members about the importance of IQAC in institutional frame work for improving and sustaining educational, research, extension and administration quality in the university. He reiterated to inculcate a transparent, democratic and inclusive approach in pursuit to achieve academic and administrative excellence. The Coordinator, IQAC presented the details of objectives, strategies, functions and monitoring mechanism of the IQAC of DUVASU.

In the opening remarks, Dr Anoop Kalra, Member IQAC stressed upon creation of Brand DUVASU and he emphasized that every member of the university should act as brand ambassador for the society. In the opening remark, Dr Shiv Prasad Kimothi, Member IQAC underlined the need of certification of labs, optimum utilization of resources and collection of alumni based data. He also stressed upon consulting the website of other universities/organizations to know their online outreach programs.


Chairman, IQAC flagged different agenda for meeting. Some of the agenda were also received from different faculty members by email and few agenda were also put forth by IQAC members. After due deliberations following recommendations were made by IQAC.

1. The IQAC meeting should be convened quarterly. (**Action: Coordinator, IQAC**)

2. The Performa of ACR should be revised as per requirement of the accrediting agencies like ICAR/NAAC. The information in the ACR should be substantiated by documentary proof. Both the hard and soft form of the ACR should be submitted. **(Action: Chief Personal Officer)**
3. IQAC will act as single point for collection of data which will work along with registrar office. A copy of all the office orders/notifications of the every unit the university should be sent to IQAC cell. **(Action: All the units of the university)**
4. Each and every activity in the university should be documented. **(Action: All the units of the university)**
5. Both Google form based and hard copy based feedback form for students, teachers, parents, animal owners and Alumni should be prepared for retrieving feedback from respective stakeholders. **(Action: Department of Veterinary Extension)**
6. Educational, research and financial audit should be done regularly. **(Action: Dean, CoVSc and AH/ Dean, COBT; Director Research; Director Extension; Finance Officer)**
7. All the academic departments of the university should formulate a certificate program per expertise of the faculty and availability of the instruments. **(Action: All the HoDs/ Dean, CoBT)**
8. For increasing human resource and optimum utilization of laboratories, MSc and PhD programs in subjects other than Veterinary Science should be deliberated. **(Action: Dean PGS; COE)**
9. The website should be made more vibrant and interactive. **(Action: Incharge ARIS Cell)**
10. Orientation program for faculty should be routinely arranged in the university. **(Action: CPO)**
11. The training program for employees should be organized as per their technical requirements. **(Action: Establishment Officer)**
12. A certificate course should be developed on "Establishment of Veterinary Clinics". **(Action: Director Clinics)**
13. Weekly seminars should be organised for post graduate students. An orientation program for PG students should also be organized to sensitize them about the research facilities in different departments. **(Action: Dean PGS)**
14. Visit of intermediate, bachelor and PG students of biological sciences should be organized to sensitize and popularize science. **(Action: Dean CoVSc; Dean CoBT; Dean PGS;)**
15. SOP should be framed for the research to be carried out at different labs in our university. **(Action: Director Research)**
16. The notification of extramural projects should be timely circulated to different academic departments. **(Action: Director Research)**
17. Under experiential learning program sheep and pigs units should also be established. **(Action: Dean, CoVSc)**
18. All the departments should formulate SOP for their benchmarks and functioning. The benchmark prepared by COE was circulated for the perusal of all the members. **(Action: Heads and Incharges of the all the units of the university)**

19. E-governance should be increased, the number of approving channels should be decreased and timely payment of bills should be done. **(Action: Registrar; CPO; EO; FO)**
20. The students who got admission but did not attend the classes should undergo video verification once they take admission in first year. **(Action: Dean, CoVSc).**
21. Based on feedback of the teachers, the evaluation process should be restructured. Accordingly a proposal may be submitted to academic council for the changes in evaluation process. **(Action: Dean, CoVSc).**
22. In the extension activities of the university, the corporate should also be made a partner. **(Action: Director Extension)**
23. For technology development partnerships and collaboration should be with different stake holders. **(Action: Director Research)**

In the closing remarks the Chairman, IQAC stressed upon improving work culture and working of institutional excellence in every area of academics and administration. The Coordinator, IQAC proposed vote of thanks and paid gratitude to everyone for their support, cooperation and active participation in the meeting.


1.09.2022
Co-ordinator, IQAC